

# Egbertsville Fire District

1880 Eggert Road  
Egbertsville, New York 14226-2233

## COMMISSIONERS:

BRIAN K. MULTERER – Chairperson  
JOHN M. KWIATKOWSKI – Vice Chairperson  
PATRICK M. GALVIN  
CHRISTINA M. MASTRELLA  
TYRONE P. SMITH

## APPOINTED OFFICERS:

RAYMOND F. BRAUN  
Secretary/Treasurer  
NICOLE L. WOODFORD  
Office Assistant

December 4, 2025

The regular meeting was called to order at 19:00 by Chairman Multerer. Regular Meeting suspended for Commissioners to enter into executive session.

Executive session ended and Regular meeting called to order at 19:35.

Attendance: Brian Multerer, John Kwiatkowski, Patrick Galvin and Tyrone Smith. Absent: Christina Mastrella. Also in attendance: President Jeff Gilson, Chief John Whitehead Jr., David Mastrella, Ryan White, Rob Woodford

Attending Remotely: Nicole Woodford

Minutes Approval: Galvin seconded by Kwiatkowski

**Correspondence Sent: Unavailable**

**Correspondence Received: Unavailable**

Motion by Multerer, seconded by Galvin, to receive and file the correspondence, carried unanimously.

### **Chief's Report:**

Ellicott Creek Fire Company's fire engine accident.

I sent the Board my reports from this incident, confirming the events that took place. This is in response to the VFIS claim we received from ECVFD.

I-290 Diesel spill

Dadswell Towing Company has dropped off 40 bags of speedy dry, compensating what was used on the 290.

Waterway Hose Testing

A good report this year, we only lost one length of hose, which will be supplemented by a length in the garage.

2026 FDIC update

Lieutenant N. Woodford has helped us secure lodging.

Members attending this year: B. Schmitt, P. Cosgrove, D. Fetes, V. Anderson, B. Peters, N. Woodford.

LOSAP questions from the membership. Asking the Board to display a brief breakdown of the program within the comm room for firefighters. Chief will provide an increased list of categories to review with the board and propose changes for 2026.

Persons under the age of 16 sign. Chief received approval from the Board on August to place signage in the apparatus bay advising all persons under the age of 16 must be accompanied by an adult. Would like to also add signs in the bay. Chief will get quotes and provide to the board.

Approval for insurance for three new Hose Company members. The Membership Committee will be sending over all information needed.

Firefighter Robert Byers has resigned from the Company (as of the 12/01/25 Hose Company Meeting)

Firefighter / Lt. Drexinger has been terminated from the Company. (as of the 12/01/25 Hose Company Meeting)

Outstanding POs Captain Rogge is compiling a list of all outstanding POs. A list will be given to the Board at the meeting.

NYS DMV driver license (Lens) program Requesting a report is ran to verify statuses of members' drivers' licenses.

**President's Report:** No Report

**Report of Committees:**

**Alarm and Hydrant Committee:** Multerer advised first quote for fire alarm systems is \$37,600. Waiting on the other bids and expects to have them for the next meeting. The current estimate is with a company that is already on state contract.

**Apparatus Committee:** Rescue 5 plans are being developed for the refurbishment. Rescue 7 is coming up on the 10-year anniversary. Engine 2 drawings are in and looks good will have it to share with the group next meeting. Estimated time 18-24 months- sometime in 2028 -\$1,300,000. Chief Trucks are still experiencing issues and are being serviced by Cappellino Chevrolet.

**Convention Committee:** No Report

**Finance Committee:** No Report

**Health Care Committee:** Final tally will be made for all those that have completed their annual physical.

**House Committee:** Internet is still lagging, this is being investigated with the service provider and our IT provider.

**Information Technology Committee:** Verizon cable box experienced a power surge when the firehouse had a power outage. All boxes needed to be replaced. Thanks to R. Woodford for helping to set all the new boxes up. NERIS change over will happen January 2026.

**Inspection Committee:** No Report

**Insurance Committee:** No Report

**Jacket and Uniform Committee:** No Report

**Service Awards Committee:** No Report

Motion by Kwiatkowski, seconded by Smith, to receive and file the committee reports, carried unanimously.

**Unfinished Business:**

Jeff Rexinger- Troy & Banks Consultants- Documents had been sent over for review. Cellphones- Currently we are waiting on account details to be completed in the background I expect this should be done by the beginning of next week. The IPADs will be replaced as well with the buy back at the government pricing.

Note: The cases that we have within the trucks will need to be replaced. I am looking for an option to just update the case without having to change out the mount. Verizon is looking into discounted pricing for these.

Payroll System- We need to provide details to ADP so we are ready to go in January. I have provided a list of items needed to Ray and will assist with gathering information as needed.

Hydra Rams- Have been moved out of the office, I was working on having them shipped out for repair.

Verizon Fios- Currently we have 8 units- 3 had been replaced previously. 5 additional boxes needed to be updated. If they are not updated all service will be shut off. When we lost power prior to Thanksgiving one of the units had been damaged. This has been replaced as well as all units updated.

**New Business:**

Cleaning of the building – Including supplies in the bathrooms and kitchens. Notice to be placed in caretakers room to advise if items are needed.

State Fire Training will take place this weekend in the building as previously approved. Doors to be unlocked for access to the building during specific hours.

Motion by Multerer, Seconded by Smith

Next meeting:

December 9<sup>th</sup> 16:00-21:00 - Elections  
December 30<sup>th</sup> 08:30 - Close the Books  
January 8<sup>th</sup> 17:00 - Fire District meeting

**Treasurers Report:** No Report.

Motion by Kwiatkowski, seconded by Galvin, to adjourn the meeting, carried unanimously. The meeting adjourned at 20:36.

Respectfully submitted,

Nicole L. Woodford,  
Office Assistant

Raymond F. Braun,  
Secretary/Treasurer

## **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, New York 14226-2233

**COMMISSIONERS:**

BRIAN K. MULTERER – Chairperson  
JOHN M. KWIATKOWSKI – Vice Chairperson  
PATRICK M. GALVIN  
CHRISTINA M. MASTRELLA  
TYRONE P. SMITH

**APPOINTED OFFICERS:**

RAYMOND F. BRAUN  
Secretary/Treasurer  
NICOLE L. WOODFORD  
Office Assistant

November 6, 2025

The meeting was called to order at 7:02 pm. The regular meeting was temporarily suspended to allow for a presentation by special guest Jeff Rexinger with Troy & Banks- Utility and Telecommunications Consultants.

The regular meeting was called to order at 7:24 pm by Chairman Multerer.

Attendance: Multerer, Kwiatkowski, Galvin and Smith. Absent: Mastrella. Also in attendance: N. Woodford, President Gilson, Chief Whitehead Jr., Asst. Chief Fetes, Asst. Chief Sikirica, Cpt. Rogge and Cpt. Hazzan

Minutes Approval: No Minutes to approve

**Correspondence Sent:**

10/02/2025 Cover letter, Election Petitions and Candidates for District Office Policy sent to Christina M. Mastrella.

10/02/2025 Cover letter, Election Petitions and Candidates for District Office Policy sent to Ira H. Striejewske.

10/25/2025 Cover letter, Election Petitions and Candidates for District Office Policy sent to Paul J. McDonald. Mr. McDonald later declined running for the office of Fire Commissioner.

10/25/2025 Prospective Firefighter Physical Examination notice sent to Mr. Alexander Lenegan, copies to Occustar Workplace Compliance, Chief Whitehead Jr. and Nicole Woodford.

10/25/2025 Prospective Firefighter Physical Examination notice sent to Mr. Mohammad Faisal, copies to Occustar Workplace Compliance, Chief Whitehead Jr. and Nicole Woodford.

10/25/2025 Prospective Firefighter Physical Examination notice sent to Ms. Isabella Lasalle, copies to Occustar Workplace Compliance, Chief Whitehead Jr. and Nicole Woodford.

10/25/2025 Prospective Firefighter Physical Examination notice sent to Mr. Eric Russell, copies to Occustar Workplace Compliance, Chief Whitehead Jr. and Nicole Woodford.

10/25/2025 Prospective Firefighter Physical Examination notices for Alexander Lenegan, Mohammad Faisal, Isabella Lasalle and Eric Russel sent to Occustar Workplace Compliance.

**Correspondence Received:**

10/30/2025 Received Annual Holiday Appeal for donations from the FASNY Firefighter's Home.

Motion by Galvin, seconded by Smith, to receive and file the correspondence, carried unanimously.

**Chief's Report:**

Asst. Chief Fetes out of town and will have coverage from CPT. Rogge from 11/9 to 11/16 Waterway Hose Testing was completed in August 2025 invoice was presented in the amount of - \$5,838.30

Motion by Kwiatkowski, Seconded by Galvin

Sexual Harassment Training was due November 1, 2025. 18 firefighters did not complete the training. Recommendation to turn off keys to the building until proof of attendance has been submitted.

Motion by Smith, Seconded by Kwiatkowski

Tony Martin Awards invoice in the amount of \$40 was presented for the previous chief Peter's plaque and for Rick Belke's plaque. There was a previous resolution for approval.

New Members- Applicants pending investigative, pre-approval is being requested for the physicals. Wade Hanley, Daniel Stucker, Julia Tills, Pernell Hudson.

Motion by Galvin, Seconded by Kwiatkowski

Physicals need to be completed by 11/28/25 the list of those that need to complete are posted in the communications room.

Facility use request for State Fire, D. Mastrella, requesting to use the Apparatus Bay, training room and our survival props on December 4-7<sup>th</sup>, 2025.

Motion by Galvin, Seconded by Kwiatkowski

Replacement for Rescue 7- Base price for the Chevrolet 3500 - \$51,070. Details will be provided with the total cost for the additional outfitting of the vehicle.

Wegmans water is needed requisition form was submitted in the amount of \$309.90

Braun will order this week.

Gear soap is needed material requisition form was submitted in the amount of \$265.00

Motion by Kwiatkowski, Seconded by Galvin

Helmet fronts for 5 members that have come off probation. Beck, N. Schmitt, Quarles, Maher, Eason. Material requisition form submitted in the amount of \$210.

Motion by Smith, Seconded by Galvin

Egbertsville apparel request has been submitted along with the names of those that would need class A, B & C – Invoices submitted in the amount of \$13,203.08

Motion by Smith, Seconded by Multerer.

Egbertsville Fire District asset tags barcode and numbering system material request form was submitted in the amount of \$289.45.

Motion by Galvin, Seconded by Multerer

McNeil has no update for TIPS training. Asst. Chief Sikirica is following up with McNeil to find a solution.

Requesting approval to send a piece of apparatus out of district for 'Christmasville' Parade on 11/29/25.

Prior approval was granted in January 2025.

Requesting approval for Maplemere Elementary Fire Prevention while this is not in the district we have many members including the assistant chief whom have children in that building.

Motion by Galvin, Seconded by Kwiatkowski

NERIS meetings will be hosted in the near future to train and discuss the new process for reporting. More details to follow in the next few months.

Submission of pregnancy policies – Nieman

FDIC 2026 update – Would like to send 6 members \$7400 plus lodging, Galvin mentioned that N. Woodford could go as part of the district.

Motion by Galvin, Seconded by Multerer

PS TRAX update M

Captain Cosgrove is waiting on reimbursement for class submitted in October 2025.

Current membership statuses Iris Espinoza and Eric Russell had been voted into the hose company. Boser and Dixie have submitted for resignation.

Motion by Galvin, Seconded by Kwiatkowski

Speedy-dry needs to be ordered we have a limited quantity in house.

Braun will order this week.

**President's Report:** Invoice was submitted for the duty built custom theater style recliners for the club room. Total about being requested is \$9696.00

Motion by Multerer, Seconded by Galvin

Reimbursement Invoice in the amount of \$907.62 was submitted for the pool que design and creation. The labor was donated by FF James Holt. The amount requested is for supplies.

Motion by Galvin, Seconded by Smith.

Conference- Pinsky Law Group – Board of directors and executive officer training being held in Syracuse November 7 & 8, 2025 Invoice submitted in the amount of \$1150.00

Motion by Galvin, Seconded by Smith

Commissioners reminded President Gilson that all requests should be submitted in advance, any submission not discussed in advance risks approval.

**Report of Committees:**

**Alarm and Hydrant Committee:** On 11/6/25 Amherst Fire Control received dozens of alerts from our fire box. J. Christopher called the servicing company and they came to the firehouse to trouble shoot the issues. It appears that this issue has been resolved as AFC is not receiving any other alerts.

**Apparatus Committee:** Still working on the specs for Engine 2. Project is going well and we should have final spec from our vendor in the next few weeks.

**Convention Committee:** Kansas City in August. Galvin discussed what a great opportunity the conference he attended in South Carolina. The classes had been educational and the networking was top notch.

**Finance Committee:** No report.

**Health Care Committee:** All physicals due by 11/28/25 all members that have had the survey

**House Committee:** The refurbishment of the bar

**Information Technology Committee:** R. Woodford is working with the vendors to identify why the WIFI is slow within the building. More information to follow in the next few weeks.

**Inspection Committee:** No Report

**Insurance Committee:** No Report

**Jacket and Uniform Committee:** Submitted under Chief report, backup received from CPT. Rogge

**Service Awards Committee:** No Report

Motion by Kwiatkowski, seconded by Smith, to receive and file the committee reports, carried unanimously.

**Unfinished Business:** No Report

**New Business:**

Have the Board approve two M & T Bank VISA Cards for Nicole. A purchase card \$5,000.00 limit and a credit card \$5,000.00 limit.

Motion by Kwiatkowski, Seconded by Galvin

Have the Board approve Annual Stipends for Records Clerks Jon Tormenter and Robert Woodford.

Motion by Smith, Seconded by Multerer

Next meeting:

December 4<sup>th</sup> 7 pm- Fire District meeting

December 9<sup>th</sup> 7 pm- Elections

December 30<sup>th</sup> 8:30 pm- Close the Books

**Treasurers Report:** The following bills have been paid:

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Credit</u>
		<b>A200 Cash in Budget Acct M&amp;T</b>		
09/10/2025	12272	Block, Longo, LaMarca & Brzezinski PC	26358 Telephone Conferences w/Commissioner Smith	120.00
09/10/2025	12273	Great Lakes IT Services	10865 September 2025 Monitoring/Support/BackupService/Email Hosting/Equip	1,304.80
09/10/2025	12274	Rogge II, David A.	HP 840 G8 Laptop Computer (Refurb) Less Sales Tax	225.00
09/10/2025	12275	WEX Bank	107243180 Exxon Mobil Gasoline/Diesel Fuel Purchases 08/07/2025	53.46
09/14/2025	12276	Erie County Water Authority	71008040-1/33155620-9 Private Water Line & Domestic Water Service	2,096.36
09/14/2025	12277	M & T Bank	xxxx-xxxx-xxxx-4726 Water/Open House Supplies	697.16
09/14/2025	12278	Modern Disposal Services, Inc.	15917425 Toter Trash Service 09/01/2025 to 09/30/2025/Dumpster Delivery Chg	232.50
09/14/2025	12279	National Grid	65612-64100 07/30/2025 to 08/28/2025 Service	1,673.84
09/14/2025	12280	Pitney Bowes Global Financial ServicesLLC	3321235130 Mailing Machine Rental 06/30/2025 - 09/29/2025	275.85
09/15/2025	12281	James J. Christopher	SEPTEMBER 1-15 2025	1,710.09
09/15/2025	12282	Mark Chapin	SEPTEMBER 1-15 2025	737.93
09/15/2025	12283	Ray Braun	SEPTEMBER 2025	461.75
09/17/2025	12284	Egbertsville Fire Dist.	Transfer County of Erie Grant Funds to M & T Bank C/R Equipment Fund Savings	35,000.00
09/17/2025	12285	Xtreme Auto Glass	04699 Replacement Windshield for Rescue #7	335.00
09/18/2025	12286	Verizon Wireless	6122994204 Cellular Phone/Broadband Service 08/09/2025-09/08/2025	777.55
09/30/2025	12287	Cintas Corp.	4243792297 09/18/2025 Entrance Mat Service	294.48
09/30/2025	12288	F.A.S.N.Y.	0493961 Year 2026 Association Dues #101748 Egbertsville Fire District	25.00
09/30/2025	12289	Firematic Supply Co., Inc.	INESCV10679 Hose & Couplings Balance of Payment	7,263.48
09/30/2025	12290	Purchase Power	8000-9000-0144-4862 09/05/2025 Postage Meter Refill PBP Account 17107095	200.00
09/30/2025	12291	Safety-Kleen Systems Inc.	98234350 Waste Oil Drums	241.79
09/30/2025	12292	Trugreen	215941663 Lawn Care 09/08/2025	212.12
09/30/2025	12293	VSP Marketing Graphic Group, Inc.	49305 Glass Number Dates on 3 Chiefs Vehicles	225.00
09/30/2025	12294	James J. Christopher	SEPTEMBER 16-30 2025	1,710.09
09/30/2025	12295	Mark Chapin	SEPTEMBER 16-30 2025	737.93
09/30/2025	12296	Raymond F. Braun	SEPTEMBER 2025	1,554.19
09/30/2025	12297	Nicole L. Woodford	SEPTEMBER 2025	1,105.09
10/02/2025	12298	National Fuel	4441112 10 Natural Gas Service 08/20/2025 to 09/23/2025	501.88
10/02/2025	12299	Restorff's Landscape Service	6419 6th Installmanet of 7 Landscape Maintenance 2025	1,114.28
10/02/2025	12300	Verizon	752-125-881-0001-73 Telephone/FIOS TV/Online/Long Distance Services	765.85

10/04/2025	EFT	NYS Income Tax	SEPTEMBER 2025	848.90
10/06/2025	EFT	Internal Revenue Service	16-600660 SEPTEMBER 2025 Payment (Form 941)	2,842.06
10/12/2025	EFT	NYS Unemployment Insurance	JULY - SEPTEMBER 2025 -16- 6006630 REG#9320337 8	435.47
10/14/2025	12301	Amherst Highway Dept.	July 2025 Diesel Fuel & Gasoline Purchases	1,050.99
10/14/2025	12302	Christopher, James	Health Care Medical Insurance Stipend for Year 2025	3,000.00
10/14/2025	12303	Firematic Supply Co., Inc.	INESC11203 Foam	2,055.00
10/14/2025	12304	Occustar Workplace Compliance, LLC	14728 Two Prospective Firefighter Physical Exams-Nieman & Wahl	794.00
10/14/2025	12305	SMG-BATAVIA, LLC	KNT QEZYL-0001 Legal Notice Year 2026 Budget Hearing 10/21/2025	80.00
10/15/2025	12306	James J. Christopher	OCTOBER 1-15 2025	1,710.09
10/15/2025	12307	Mark Chapin	OCTOBER 1-15 2025	737.93
10/15/2025	12308	Ray Braun	OCTOBER 2025	461.75
10/16/2025	12309	AMR American Medical Response	8 CPR Eggertsville Firefighters	80.00
10/16/2025	12310	Builders Hardware and Specialty Co. Inc.	7200510 Millennium Group Subscription Renewal 11/01/2025-10/31/2026	2,768.75
10/16/2025	12311	Concept Concrete Construction LLC	2711 First Payment Snow Plowing Services 2025-2026	1,240.00
10/16/2025	12312	El-Don Battery Post and Golf Cart Center	1031 Replacement Batter for Rescue #7- 1	420.00
10/16/2025	12313	Erie County Water Authority	71008040-1 Private Water Line Service 08/31/2025 to 09/30/2025	33.00
10/16/2025	12314	Fetes, Donald F.	Cellular Telephone Reimbursement for May 2025 to September 2025	200.00
10/16/2025	12315	Great Lakes IT Services	10935 October 2025 Monitoring/Support/BackupService/Email Hosting/Equip	1,120.00
10/16/2025	12316	J. C. Ehrlich	82607498 Bioremediation Drain Service 09/29/2025	94.46
10/16/2025	12317	M & T Bank	xxxx-xxxx-xxxx-0049	977.34
10/16/2025	12318	Modern Disposal Services, Inc.	16285941 Toter Trash Service 10/01/2025 to 10/31/2025/Dumpster Chg	528.95
10/16/2025	12319	National Grid	65612-64100 08/28/2025 to 09/29/2025 Service	1,330.91
10/16/2025	12320	New York State Association of Fire Chiefs	13605 Year 2026 Membership Renewal 2025-503 Year 2025 Base Fee	200.00
10/16/2025	12321	Penflex Actuarial Services, LLC	11/01/2025 to 10/31/2026	4,370.00
10/16/2025	12322	Suburban Oxygen Supply, Inc.	24355 Air/Oxygen/Extinguisher Refilling Service	90.95
10/16/2025	12323	Trugreen	216832513 Tree & Shrub Care 09/24/2025	133.40
10/16/2025	12324	Witmer Public Safety Group, Inc.	INV764195 Helmet Front Edwards #13	50.00
10/20/2025	12325	McKesson Medical-Surgical	24327343/24327265 EMS Supplies 4246744462 10/16/2025 Entrance Mat Service	4,738.47
10/31/2025	12326	Cintas Corp.	6125478396 Cellular Phone/Broadband Service 09/09/2025-10/08/2025	294.48
10/31/2025	12327	Verizon Wireless		777.64
10/31/2025	12328	James J. Christopher	OCTOBER 16-31 2025	1,710.09
10/31/2025	12329	Mark Chapin	OCTOBER 16-31 2025	737.93
10/31/2025	12330	Raymond F. Braun	OCTOBER 2025	1,554.19
10/31/2025	12331	Nicole L. Woodford	OCTOBER 2025	1,955.76
11/03/2025	EFT	NYS Income Tax	SEPTEMBER 2025	905.60
11/03/2025	EFT	Internal Revenue Service	16-600660 OCTOBER 2025 Payment (Form 941)	3,097.32
11/06/2025	12332	All State Fire & Security	1052-C010230	1,009.00
11/06/2025	12333	All State Fire & Security	1052-C010230	365.80
11/06/2025	12334	Amherst Highway Dept.	August 2025 Diesel Fuel & Gasoline Purchases	1,069.09
11/06/2025	12335	Aqua Systems of WNY	257830 Winterization of Automatic Lawn Sprinkling System	225.00

11/06/2025	12336	Cappellino Chevrolet, Inc.	6036401/1 Battery Issues Fire District Chiefs Vehicle	458.88
11/06/2025	12337	Dival Safety & Supplies	3810478 MSA Altair 5X Detector	3,865.00
11/06/2025	12338	Egbertsville Hose Co. Inc.	August & September Drill Expense Reimbursement	800.00
11/06/2025	12339	Galvin, Patrick M.	Expense Reimbursement for Fire Fusion Conference 10/13-16/2025	1,783.23
11/06/2025	12340	Great Lakes IT Services	10997 November 2025 Monitoring/Support/BackupService/Email Hosting/Equip	1,179.00
11/06/2025	12341	J. C. Ehrlich	83979624 Bioremediation Drain Service 10/21/2025	106.05
11/06/2025	12342	National Fuel	4441112 10 Natural Gas Service 09/23/2025 to 10/20/2025	420.76
11/06/2025	12343	Restorff's Landscape Service	6438 7th Installmanet of 7 Landscape Maintenance 2025	1,114.28
11/06/2025	12344	Sherwin-Williams Store #705354	4537-8 Paint & Accessories for Caretaker Christopher	62.22
11/06/2025	12345	Stericycle Inc.	8012322241 11/01/2025 to 01/01/2026 Service	135.81
11/06/2025	12346	Suburban Oxygen Supply, Inc.	24471 Air/Oxygen/Extinguisher Refilling Service	1,504.20
11/06/2025	12347	Verizon	752-125-881-0001-73 Telephone/FIOS TV/Online/Long Distance Services	779.08
11/06/2025	12348	Witmer Public Safety Group, Inc.	INV769305 Boots for Kwiatkowski	465.00
11/06/2025	12349	Multerer, Brian K.	Expense Reimbursement AFDSNY 10/1-5/2025 Saratoga Springs NY	63.16
		Total A200 Cash in Budget Acct M&T		<u>120,483.46</u>
		<b>TOTAL</b>		<b><u>120,483.46</u></b>

Motion by Kwiatkowski, seconded by Smith, to pay the bills in the amount of \$120,483.46 as detailed on the attached breakdown, carried unanimously.

Motion by Multerer, seconded by Galvin, to adjourn the meeting, carried unanimously. The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Nicole L. Woodford,  
Office Assistant

Raymond F. Braun,  
Secretary/Treasurer

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**APPOINTED OFFICERS:**

RAYMOND F. BRAUN  
Secretary/Treasurer  
NICOLE L. WOODFORD  
Office Assistant

November 3, 2025

Prior to the meeting the Board Members signed a Meeting Notice Waiver.

Chairman Brian K. Multerer called the Special Meeting of the Board of Fire Commissioners to order at 6:00 p.m.

Attendance: Galvin, Kwiatkowski, Mastrella, Multerer and Smith. Also attending Nicole Woodford.

Chairman Multerer waved all agenda items to adopt the Year 2026 Eggertsville Fire District Budget.

Minutes Approval: None

**Correspondence Sent:** None

**Correspondence Received:** None

**Chief's Report:** No report.

**President's Report:** No report.

**Report of Committees:** No report.

**Alarm and Hydrant Committee:** No report.

**Apparatus Committee:** No report.

**Convention Committee:** No report.

**Finance Committee:** No report.

**Health Care Committee:** No report.

**House Committee:** No report.

**Information Technology Committee:** No report.

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**APPOINTED OFFICERS:**

RAYMOND F. BRAUN  
Secretary/Treasurer  
NICOLE L. WOODFORD  
Office Assistant

November 3, 2025

**Inspection Committee:** No report.

**Insurance Committee:** No report.

**Jacket and Uniform Committee:** No report.

**Service Awards Committee:** No report.

**Unfinished Business:**

Motion by Mastrella, seconded by Galvin, to approve the Year 2026 Eggertsville Fire District Budget in the amount of \$1,573,555.00, motion carried.

**New Business:** None

**Treasurers Report:** None

Motion by Smith, seconded by Mastrella, to adjourn the meeting, carried unanimously. The meeting adjourned at 6:12 p.m.

Respectfully submitted,

Nicole L. Woodford,  
Office Assistant

Raymond F. Braun,  
Secretary/Treasurer

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**APPOINTED OFFICERS:**

RAYMOND F. BRAUN  
Secretary/Treasurer  
NICOLE L. WOODFORD  
Office Assistant

October 24, 2025

Chairman Multerer called the Year 2026 Budget Hearing to order at 7:00 PM in the Fire District Board Room.

Fire Commissioners in attendance: Brian Multerer, John Kwiatkowski, Also in attendance Nicole Woodford.

Unavailable - Pat Galvin, Christina Mastrella, Tyrone Smith, Ray Braun.

We did not have any Eggertsville Fire District resident taxpayers in attendance.

Treasurer Braun provided a summary of the 2026 Budget \$1,573,555.00

Chairman Multerer closed the hearing and adjourned the Year 2026 Budget Hearing at 7:30 PM.

Respectfully submitted,

Nicole L. Woodford,  
Office Assistant

Raymond F. Braun,  
Secretary/Treasurer

## **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, New York 14226-2233

**COMMISSIONERS:**

BRIAN K. MULTERER – Chairperson  
JOHN M. KWIATKOWSKI – Vice Chairperson  
PATRICK M. GALVIN  
CHRISTINA M. MASTRELLA  
TYRONE P. SMITH

**APPOINTED OFFICERS:**

RAYMOND F. BRAUN  
Secretary/Treasurer  
NICOLE L. WOODFORD  
Office Assistant

October 7, 2025

Called the meeting to order at 7:00 PM. by Chairman Multerer.

Attendance: Brian Multerer, Ty Smith, Christina Mastrella Attending remotely John Kwiatkowski. Also, in attendance Nicole Woodford, John Whitehead Jr., David Mastrella, Alex Rodriguez. Absent- Pat Galvin, Ray Braun.

Minutes Approval: Due to special circumstance this was tabled for next meeting.

**Correspondence Sent:** Due to special circumstance this was tabled for next meeting.

**Correspondence Received:** Due to special circumstance this was tabled for next meeting.

**Chief's Report:**

- 1.) Rad57 • Quote and Requisition from McKesson \$4,706.19
- 2.) CLIA license cost (requisition) \$200  
Motion by Mastrella seconded by Smith

- 3.) Gibu Reji (Basic First Aid • Certification) \$100  
Motion by Mastrella seconded by Smith
- 4.) Bobby Byers (Basic First Aid • Certification) \$100  
Motion by Mastrella seconded by Smith
- 5.) Paige Cosgrove, Erin Drexinger, Veronica Anderson (Female Firefighter class reimbursement) \$90. Details will be provided during the November meeting.
- 6.) Tony Martin Awards- Previous Chief Plaque for Brandon Peters and Thank you donation of the ladder for Rick Belke. \$40 that will come from previously approved funds.  
Motion by Mastrella seconded by Smith

Conversation items:

- 1.) Apparatus committee update – discussed during apparatus committee updates.
- 2.) Occustar Physicals update- Membership was informed that all physicals need to be completed by November 28, 2025.
- 3.) Membership updates – Pre approval for physicals requested for Alexander Lenegan, Mohammad Faisal, Isabella Lasalle and Eric Russell pending favorable outcome from the investigative meeting.  
Motion by Mastrella seconded by Smith
- 4.) Fire prevention - school presentations is underway several dates have been scheduled.
- 5.) Jacket and Uniform – Cpt. Rogge has sent out a survey, funds are being requested to order class C uniforms. Chief will provide quote and list of names of the active members who will be receiving items. This will be provided at the November meeting.
- 6.) Firehouse subs - Eggertsville decor
- 7.) North Bailey use of facilities • Oct 22, 2025 (bailout)- Approved pending North Bailey providing certificate of insurance.  
Motion by Mastrella seconded by Smith
- 8.) NERIS updates
- 9.) Training at FDIC – Concerns have been brought forward about the significant cost and a reminder had been made that, when possible, the department should be training in NYS to take advantage of the training within the state. Reminders had been given about the training budget that when funds have been exhausted any additional training would be denied.  
David Mastrella talked about the differences in what is offered through NYS Fire and FDIC the offerings are so different.
- 10.) Communication room updates- After getting quotes it is determined that Jimmy will do the work inhouse. Proposals will be submitted at the November meeting.
- 11.) PS Trax- Alex Rodriguez gave an update that we are nearing the end of the trial period and wanted to check on the status of the PO. Board will follow up with Ray.

**President’s Report:** - Not in attendance - No Report

**Report of Committees:**

**Alarm and Hydrant Committee:** Brian is getting quotes from four different companies and hopes to have the is at the November meeting. David Mastrella will provide building plans to help the process along.

**Apparatus Committee:** Not moving forward with replacing Rescue 5, we would like to get another 10 years out of the Rescue. The Truck committee will submit information on potential refurbishment in the first part of 2026. Engine 2- next steps the committee will go over the drawings. Rescue 7- Replacement early next year the committee is discussing options and features. More details will be presented to the board as they become available.

**Convention Committee:** Fire District convention had good classes. Brian attended sessions specifically about ambulance operations. Ty sat in on sessions for LOSAP where they discussed some potential challenges that are faced with the program. Brian spoke with Alpine and discussed

the issues that we are currently having with our kiosks. Details will be passed to Rob Woodford to work with Alpine on solutions.

**Finance Committee:** No Report

**Health Care Committee:** Large attendance for Occustar onsite physicals, membership has been notified that all physical are due by November 28, 2025.

**House Committee:** Patio has been cleaned and sealed, the company that completed the work the owner passed away. They have decided to not charge for the work that was completed and have donated their services.

Ty discussed the quotes that have been received for refinishing the bar/club room. We have received (3) quotes. \$21,415., \$7,000, \$4,500-7,000. Additional discussion happened about expanding for a full club/tv room.

Ty is also discussed the expansion of the front of the building and the new architect that is interested in working on the project. More details to come when they are received.

Noco finished all of the light fixtures (over 100) and stayed within the original price that was quoted. Jimmy is happy with the work that has been done.

**Information Technology Committee:** Review of the Cell phone carriers with comparison for Verizon and T-Mobile. The board approved rolling services into the Verizon Unlimited plan and Nicole will work with the local Verizon rep to get details worked out.

Motion by Mastrella, seconded by Multerer

Payroll company review between ADP and Paychex. The board has made a decision to move forward on the payroll company. It was expressed that Ray Braun was not supportive of the payroll company and felt comfortable continuing on the path we are on. The board voted that we are moving forward with the payroll company.

Motion by Smith, seconded by Mastrella

**Inspection Committee:** No Report

**Insurance Committee:** No Report

**Jacket and Uniform Committee:** A list will be provided from Chief Whitehead Jr. on the active members that will receive the class C uniforms along with the quote.

**Service Awards Committee:** No Report

Motion to approve committee reports Mastrella, seconded by Smith.

**Unfinished Business:** No unfinished business.

**New Business:** New Fridge is needed for the board room. It was approved for the cost of a new fridge.

Pat Galvin is requesting the training room on November 1, 2025

Motion by Mastrella seconded by Smith

Apparatus Bay doors need to be cleaned. Is there a contract to have this completed?

Proposal for TV Room- Cpt. Rogge will donate a 85" TV, seeking the cost to install and cables. \$609.93

Motion by Mastrella seconded by Multerer

**Treasurers Report:** Due to special circumstance this was tabled for next meeting.

Motion by Mastrella, seconded by Multerer, to adjourn the meeting, carried unanimously. The meeting adjourned at 8:28 p.m.

Respectfully submitted,

Nicole L. Woodford,  
Office Assistant

Raymond F. Braun,  
Secretary/Treasurer

## **Eggertsville Fire District**

1880 Eggert Road  
Eggertsville, New York 14226-2233

**COMMISSIONERS:**

BRIAN K. MULTERER – Chairperson  
JOHN M. KWIATKOWSKI – Vice Chairperson  
PATRICK M. GALVIN  
CHRISTINA M. MASTRELLA  
TYRONE P. SMITH

**APPOINTED OFFICERS:**

RAYMOND F. BRAUN  
Secretary/Treasurer  
NICOLE L. WOODFORD  
Office Assistant

September 4, 2025

Called the meeting to order at 5:00 p.m. by Chairman Multerer.

Chairman Multerer suspend the Regular Order of Business to prepare the Year 2026 Fire District Budget.

Attendance: Mastrella, Multerer, Galvin, Smith and Kwiatkowski. Also attending: Chief Whitehead Jr., Braun, and Woodford, N.

Resuming the Regular Order of Business Chairman Multerer called for approval of minutes of the August 7, 2025 Board meeting.

Minutes Approval: Motion by Multerer, seconded by Galvin, to approve the August 7, 2025 Board Meeting Minutes as submitted, motion carried.

**Correspondence Sent:**

08/19/2025 Email Letter to Prospective Firefighter Noah Wahl with Fire District Physical Examination Notification. Copy to Chief Whitehead Jr. and Occustar Workplace Compliance.

08/19/2025 Email Letter to Prospective Firefighter Erick Ascencio with Fire District Physical Examination Notification. Copy to Chief Whitehead Jr. and Occustar Workplace Compliance.

08/19/2025 Email Letter to Prospective Firefighter Madelyn Nieman with Fire District Physical Examination Notification. Copy to Chief Whitehead Jr. and Occustar Workplace Compliance.

08/19/2025 Email Letters to Occustar Workplace Compliance with copies of letters to Prospective Firefighters Noah Wahl, Erick Ascencio and Madelyn Nieman. Copies to Chief Whitehead and Alexander Hazzan.

08/22/2025 Email sent to the Town of Amherst Assessor requesting the Fire District Assessment as it pertains to the Year 2026 Fire District Budget.

08/26/2025 Issued Tax Exemption Certificates to ezCater for take out food for the September 4, 2025 Board of Fire Commissioners Budget Meeting.

### **Correspondence Received:**

08/14/2025 Received Certificate of Liability Insurance from Walsh Duffield Companies, Inc. for Buffalo Erie Sign & Lighting LLC dba Flexlume.

08/14/2025 Received Notice from Johnson Controls Fire Protection LP change of payment address effective 08/01/2025.

08/16/2025 Email received from Chief Whitehead Jr. advising the Investigating Committee has approved three of the four new member applicants and requesting their fire district physicals. The fourth new member has to be presented to the Eggertsville Hose Company before scheduling a fire district physical.

08/19/2025 Email received from Chief Whitehead Jr. advising the Board that Assistant Chief Sikirica will be away from the Fire District 08/21-24/2025 and Captain Brandon Schmitt will be Acting Second Assistant Chief.

08/19/2025 Letter from Pitney Bowes advising they are adding an Activity Fee to there billing cycle and recommending receiving email invoices as paper invoices provided at \$5.00 each.

08/19/2025 Email received from Motorola Solutions with new invoice updates for future purchases.

08/19/2025 Notice received from The Pinsky Law Group advising Board of Director & Executive Officer Training for Emergency Service Leaders scheduled for November 7 & 8, 2025 at the Turning Stone Resort & Casino.

08/27/2025 Notice from Kohler Awning Service Request for Fall Takedown and Spring Install of Awning and Side Curtains.

08/27/2025 Notice received from Aqua-Systems of WNY that the Winterization Appointment for the underground lawn sprinkler system is scheduled for Monday, October 13, 2025 between 8:00 a.m. and 12:00 p.m.

08/27/2025 Request received from Erin Drexinger to use the Training Room and Kitchen on Sunday, November 9, 2025 from 1 p.m. to 4 p.m. for a Baptism Celebration.

08/27/2025 Notice received for Vital Signs 2025 to be held November 11-15, 2025 at The Onecenter in Syracuse, New York.

08/29/20-25 Email received from Firematic Supply Co., Inc. regarding email invoicing for purchases and services. Replied to accept email invoicing.

08/31/2025 Non-Trade Confirmation Notice received from RBC Wealth Management for a LOSAP transaction on August 20, 2025.

09/02/2025 Sexual Harassment Prevention Training Certificate received from Craig Frost who is requesting a Key Fob for the fire hall.

### **Chief's Report:**

Items attached include:

1.) Lock out -Tag out, four kits to be placed on the large apparatus for needed lock out situations \$299.96. Motion by Mastrella seconded by Galvin

- 2.) Q4 EMS supplies, from McKesson (two sheets) - Motion by Kwiatkowski seconded by Smith.
- 3.) LION turnout rental program, if ever needed for gear rental.
- 4.) Eggertsville's projected turnout gear replacement for '26.
- 5.) Dragon Rescue Management - Elevator equip. (Req./List) – \$1399.+ Shipping. Motion by Mastrella seconded by Galvin.

Other communication to be presented

- 1.) Probationary Firefighter Sydney Michelin has resigned from the Company
- 2.) Junior Firefighter Austin Buscynski has been dropped from the roles.
- 3.) Firefighter Christina Mastrella has submitted a letter to become an exempt member of the Company.
- 4.) Update on apparatus bay Eye-Wash station
- 5.) Request for Captains to have key access to custodial rm.
- 6.) Heavy duty soap needed in apparatus bay restroom
- 7.) Chief's office is working on upcoming NERIS requirements
- 8.) Recruitment for fall 2025 update
- 9.) Open house cleanup complete. Dumpster removed.
- 10.) Apparatus proposed build update-Engine 2 and Rescue 7
- 11.) 2026 Physicals - Signup sheet posted. 10/01 scheduled.
- 12.) Day Drill – 9/10/25 Approval to have people in the building. Motion by Kwiatkowski seconded by Galvin

**President's Report:** No Report

**Report of Committees:** No Reports

**Alarm and Hydrant Committee:** Multerer is meeting with several vendors to get quotes and will report back during the next meeting. Current vendor is not responsive but we are giving another chance for them to submit the quote.

**Apparatus Committee:** Chief advised that various members are meeting to discuss the specs for a potential new rescue 7 & engine. Chief expects to have details submitted by November.

**Convention Committee:** Saratoga, NY in October- Multerer & Smith will be attending

**Finance Committee:** No report.

**Health Care Committee:** Physicals are coming up; signups are in the Communications room.

**House Committee:** Kohler Awning – Take down 10/1/25 and put back up 4/1/25. Aqua systems will close sprinkler systems on 10/13/25. Galvin asked for the members to please use caution when painting. There had been some paint on the carpets.

**Information Technology Committee:**

Quotation from Great Lakes IT Services for Office Assistant Laptop Computer \$1,170.00. Motion by Mastrella for Laptop to not exceed \$1200. seconded by Galvin

Verizon wireless invoice is reflecting that several have gone over on minutes. Tasked office assistant on researching new plan.

Motion by Mastrella, seconded by Multerer to approve the Millennium renewal – \$2768.75- Key fob system.

**Inspection Committee:** May 9, 2026 is the next dinner at Wurlitzer.

**Insurance Committee:**

At the request of Chief Whitehead Jr. contacted Thomas O. Brady regarding TIPS Training.

**Jacket and Uniform Committee:** Multerer stated that he would like to look into getting new jackets either the Blauer or 511.

**Service Awards Committee:**

Losap meeting follow-up Nikki from the investment firm asked if we would like to make any additional changes. Board decided no additional changes needed to be made. Braun will follow up with investment firm confirming no status changes.

Motion by Mastrella, seconded by Smith, to receive and file the committee reports, carried unanimously.

**Unfinished Business:**

FOIL request sent to the Attorney

Rescue #5 Bid will be sent over to the attorney.

**New Business:**

Motion by Multerer , seconded by Smith , to approve the three new members pending approval at the hose company meeting.

Motion by Mastrella, seconded by Galvin, to Drexinger to use the facilities for a baby shower.

Motion by Kwiatkowski, seconded by Smith, to approve the 2026 Budget

Motion by Galvin, seconded by Multerer, to set Tuesday, October 21, 2025 for the Year 2026 Budget Hearing starting at 7:00 p.m., motion carried.

Snow Plowing Service for 2025-2026- quotes are needed; but we are happy with the service that we are being provided. Permission was requested to waive the procurement policy. Multerer, Galvin and Kwiatkowski approved.

Smith recommended that we reach out to Payroll companies to potentially update our process. Office assistant will do additional research on the options.

Motion by Smith, seconded by Mastrella, to pay attorney fees for consultation for the houses in the amount \$120.

Kwiatkowski recognized Woodford for the assistance provided at the fatal bus accident on the NYS 90.

**Treasurers Report:**

Motion by Multerer, seconded by Mastrella, to pay the bills in the amount of \$42,271.45 as detailed on the attached breakdown, carried unanimously.

On August 5, 2025 an M & T Bank Capital Reserve Equipment Fund Certificate of Deposit in the amount of \$201,233.33 for 60 Days at 3.70% interest came due. Interest earned \$1,240.93, total return on the investment \$202,474.26.

On August 5, 2025 purchased an M & T Bank Capital Reserve Equipment Fund Certificate of Deposit in the amount of \$202,474.26 for 60 Days at 3.70% interest coming due October 4, 2025.

On August 5, 2025 an M & T Bank Budget Fund Certificate of Deposit in the amount of 404,008.33 for 60 Days at 3.70% interest came due. Interest earned \$2,491.38, total return on the investment \$406,499.71.

On August 5, 2025 purchased an M & T Bank Budget Fund Certificate of Deposit in the amount of \$206,499.71 for 30 days at 3.70% interest coming due September 4, 2025.

On August 15, 2025 M & T Bank completed the transfer of \$200,000.00 from the Certificate of Deposit to the M & T Bank Budget Checking Account.

On August 6, 2025 an M & T Bank Capital Reserve Truck Fund Certificate in the amount of \$1,576,163.00 for 12 months at 4.00% interest came due. Interest earned \$63,922.16. Total return on the investment \$1,640,085.16.

On August 6, 2025 purchased an M & T Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$1,640,085.16 for 120 days at 3.70% interest coming due December 4, 2025.

Motion by Mastrella, seconded by Smith, to authorize the Treasurer to sell an M & T Bank Budget Fund Certificate of Deposit coming due September 4, 2025 in the amount of 206,499.71 for 30 days at 3.70% interest and to transfer the Principal and Interest to the M & T Bank Budget Fund Checking Account, motion carried.

Motion by Multerer, seconded by Smith, to authorize the Treasurer to sell a Key Bank Capital Reserve Land & Building Fund Certificate of Deposit in the amount of \$201,466.11 for 90 days at 3.90% interest coming due October 1, 2025, motion carried.

Motion by Mastrella, seconded by Galvin, to authorize the Treasurer to reinvest the Key Bank Capital Reserve Land & Building Fund Certificate of Deposit in the amount of \$201,466.11 plus interest in a new Key Bank Capital Reserve Fund Certificate of Deposit at the best interest rate and time period available, motion carried.

Motion by Mastrella, seconded by Multerer, to authorize the Treasurer to sell a Key Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$755,497.91 for 90 days at 2.90% interest coming due October 1, 2025, motion carried.

Motion by Mastrella, seconded by Kwiatkowski, to authorize the Treasurer to reinvest the Key Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$755,497.91 plus interest at the best interest rate and time period available, motion carried.

Motion by Multerer, seconded by Mastrella, to authorize the Treasurer to sell an M & T Bank Capital Reserve Equipment Fund Certificate of Deposit in the amount of \$202,474.26 for 60 days at 3.70% interest coming due October 4, 2025, motion carried.

Motion by Mastrella, seconded by Smith, to authorize the Treasurer to reinvest the M & T Bank Capital Reserve Equipment Fund Certificate of Deposit in the amount of \$202,474.26 plus interest at the best interest rate and time period available, motion carried.

Motion by Mastrella, seconded by Multerer to move the next meeting to 10/7/25 7:00 p.m.

Motion by Kwiatkowski, seconded by Galvin, to adjourn the meeting, carried unanimously. The meeting adjourned at 9:10 p.m.

Respectfully submitted,

Nicole L. Woodford,  
Office Assistant

Raymond F. Braun,  
Secretary/Treasurer