# Eggertsville Fire District

1880 Eggert Road
Eggertsville, New York 14226-2233

COMMISSIONERS:
BRIAN K. MULTERER – Chairperson
PATRICK M. GALVIN – Vice Chairperson
JOHN M. KWIATKOWSKI
CHRISTINA M. MASTRELLA
TYRONE P. SMITH

APPOINTED OFFICERS:
RAYMOND F. BRAUN
Secretary/Treasurer
NICOLE L. WOODFORD
Asst. Secretary/Deputy Treasurer
BRANDON PETERS
Office Assistant

August 6th, 2026

The regular meeting was called to order at 1900 by Chairman Multerer.

Attendance: Brian Multerer, John Kwiatkowski, Tyrone Smith, Patrick Galvin, Christina Mastrella
Also in attendance: Nicole Woodford- Remote, Chief Whitehead Jr., Asst. Chief Flynn, Asst. Chief Sikirica, Nicholas Schmitt, David Mastrella. Guests: Kevin Mahoney, PLLC.
Excused: Raymond Braun, Brandon Peters

Motion by Smith, Seconded by Galvin to move to an executive session.
At 19:01 Chairman Multerer suspended the regular meeting to move into executive session to meet with Attorney Kevin Mahoney. During executive session several policies were discussed, as well as personnel matters. Chief Whitehead indicated him and his team is in the process of reviewing personnel matters.

Motion made by Mastrella, Seconded by Galvin to close the executive session.

Chairman Multerer called the regular meeting back to order at 19:45.

Minutes Approval: July 9th Meeting minutes- Need to have Raymond Braun Removed from the bottom of the minutes.

Motion by Kwiatkowski, Seconded by Smith, to approve July minutes.

**Correspondence Sent:** As submitted

**Correspondence Received**: As submitted

Motion by Mastrella, Seconded by Kwiatkowski, to receive and file the correspondence, carried unanimously.

**Chief's Report**:
Chief Whitehead presented a purchase request for SAIA Radio Replacement parts $38.97
Motion made by Kwiatkowski, Seconded by Smith to approve, carried unanimously.
Chief Whitehead presented a purchase request for Truck 6 Replacement Ventilation Fans $5,445.00- The board questioned the type of fan and discussed having the specs submitted. The battery powered fan is needed due to the generator not functioning on truck 6.
Motion made by Mastrella, Seconded by Smith to approve, carried unanimously.
Chief Whitehead presented a purchase request for additional batteries for Truck 6 replacement ventilation fans at a cost of $400.

Motion by Galvin, Seconded by Multerer to approve, carried unanimously.
Chief Whitehead presented a purchase request trial phoenix helmet $232.00
Motion made by Multerer, Seconded by Kwiatkowski to approve. carried unanimously.
Chief Whitehead presented a training equipment request for 2 Ladders at a total cost of $198.
Motion made by Smith, Seconded by Mastrella, carried unanimously.
Chief Whitehead reports the Annual Hose Test was scheduled for August 14th but has been moved to October 14th, 2026.
Chief Whitehead reports the annual Open House will be held on August 15th
Chief Whitehead reports the family picnic will be held Sunday August 23rd.
Chief Whitehead reports Occustar will be onsite for the annual physicals October 7th.
Chief Whitehead re-presented the 7 applicants pending the Board previously requested more information on. The Board discussed various concerns with current version of the Hours Policy, and percentages of members in each class.

Motion made by Multerer, Seconded by Galvin to approve the new members, carried unanimously.

**President's Report**:

None

**Report of Committees:**

**Alarm and Hydrant Committee**:

Davis Ulmer works complete pending final inspection from Town of Amherst.

**Apparatus Committee**:

Chief Whitehead reports brake issue with Rescue 5, being handled by Mechanic.
Chief Whitehead reports he spoke to Brandon Peters, who indicated he is making good progress with the specification for Engine 2.
Commissioner Galvin asked about the timeline on Rescue 7-1 to investigate the feasibility of installing a plow for snow removal. He presented rough numbers of $8,000-$10,000 for installation. The District Caretaker could handle snow removal during the day and possibly be on call, with back-up support when needed. The board discussed previous contract costs, the age of the current 7-1, and salting. Pat will present numbers at the September Board meeting.
Chief Whitehead presented a conceptual idea for when Rescue 7 is replaced. Nicole Woodford to contact insurance for additional considerations.

**Convention Committee**:

Symposium in the Sun
Pinksy Conference in November

**Finance Committee**:

Resolution to transfer up to $250,000 from the M&T Bank Budget Fund Certificate of Deposit to M&T Bank Checking Account (Resolution Attached)

Motion made by Kwiatkowski, Seconded by Multerer, carried unanimously

**Health Care Committee**:

Occustar Physicals October 7th 2026

**House Committee**:

Zacher electric work pending in Officers Room / Comm Room.

Commissioner Galvin spoke on the kitchen drains and ongoing issues. Reports Caretaker is contacting plumber to investigate further.

The Board discussed general maintenance of the firehouse. Advised Members should inform Caretaker when re-stock is needed.

Assistant Chief Flynn brought up concerns with general daily maintenance of the firehouse. The Board advised any member can report issues.

Chief Whitehead advised the Apparatus Bay Windows are in need of cleaning. Nicole Woodford advised she has been trying to schedule work with the vendor. Will report back to the Board.

**Information Technology Committee**:

None

**Inspection Committee**:

2027 Installation booked for June 26th 2027

**Insurance Committee**:

No Report

**Jacket and Uniform Committee**:

The Jackets have been received and distributed to members

**Service Awards Committee**:

None

Motion by Multerer, Seconded by Mastrella to approve the Committee reports, carried unanimously.

**Unfinished Business**:

Commissioner Mastrella requested follow-up on the previously discussed Job Descriptions for employees. This should include detailed descriptions of duties, expectations, etc for Caretaker, Mechanic, Fire Chief. The Board also discussed the possibility of an annual review as well. Commissioner Mastrella, Nicole Woodford, and Brandon Peters will collaborate.

**New Business**:

Commissioner Mastrella discussed the need to increase the content in the meeting minutes and following additional standards on posting the agendas and Minutes. Commissioner Mastrella will collaborate with the team to fine tune the meeting minutes.

Commissioner Smith discussed the property maintenance of a neighbor and if there is a need to contact the Town of Amherst.

Commissioner Smith brought up the recurring issue of unaccompanied minors in the firehouse or unattended during other company business. The Board agreed this issue has been covered, Chief Whitehead to contact the individuals in question and advise of policy.

The Board also discussed the tidiness of the club room with blankets and other clutter. The Board discussed that there have been climate issues with temperature, which may be contributing to the blankets. Trane is looking into it.

Correspondence will also be sent to the President and Vice President advising of the issue and need to keep a tidy station.

Chairman Multerer presented a quote from Erie County Emergency Services, Division of Fire Safety for Harty Construction to repair damage caused to the Erie County Fire Training Tower located in Amherst for the amount of $750. This was the damage caused from a previous incident with Truck 6.

Motion by Galvin, Seconded by Mastrella to approve, carried unanimously.

Chairman Multerer discussed the next meeting is the first budget meeting. The Chairman requested the Board to consider options with the Budget, staffing issues, appointments, etc…

**Treasurers Report**

Total Bills paid: $75,069.43
Motion by Smith, Seconded by Multerer, carried unanimously. District

Meeting: September 1st 2026, 17:00 hrs

Motion by Mastrella, Seconded by Kwiatkowski, to adjourn the meeting, carried unanimously. The meeting adjourned at 2056 hrs.

Respectfully submitted,

Nicole L. Woodford,
Assistant Secretary/Deputy Treasurer

Brandon Peters,
Office Assistant