

Eggertsville Fire District

1880 Eggert Road
Eggertsville, New York 14226-2233

COMMISSIONERS:

BRIAN K. MULTERER – Chairperson
JOHN M. KWIATKOWSKI – Vice Chairperson
PATRICK M. GALVIN
CHRISTINA M. MASTRELLA
TYRONE P. SMITH

APPOINTED OFFICERS:

RAYMOND F. BRAUN
Secretary/Treasurer

June 5, 2025

Called the meeting to order at 7:00 p.m. by Chairman Multerer.

Attendance: Mastrella, Multerer and Smith. Not attending: Galvin and Kwiatkowski. Also attending: Chief Whitehead Jr., David C. Mastrella and Braun.

Chairman Multerer suspended the Regular Order of Business to hear the Guest Speaker.

Guest Speaker: Andrew Terragnoli, Studio T3 Engineering, PLLC

Mr. Terragnoli spoke about the Major Site Plan Update pending with the Town of Amherst that includes an addition to the front of the building for the Antique Fire Truck and several future structures that the Board may consider in the future. These include a 3,000 square foot storage building in the rear of the property including various utilities at a possible cost of \$140,000.00.

In addition to Mr. Terragnoli Engineering services the Board will need to hire a registered Architect to provide plans for these future projects.

Mr. Terragnoli will attend the Town of Amherst Planning Board meeting scheduled for Thursday, June 26, 2025 and would welcome one or Board members to attend as well. The Planning Board approval will be based on exterior designs only, interior designs will be handled at a future date if and when the Board moves forward with various projects.

Chairman Multerer asked how the possible addition of the neighboring property, if purchased, would affect the Major Site Plan Update. Mr. Terragnoli stated unless the additional property was combined with the existing lots at 1880 Eggert Road then a revision to the Major Site Plan would be required.

Mr. Terragnoli advised the Board that he is not a registered Architect and the Board will need to retain an Architect's services.

The Board thanked Mr. Terragnoli for accepting the work on the project and look forward to a successful conclusion.

Resuming the Regular Order of Business, Chairman Multerer called for approval of minutes from the previous meeting.

Minutes Approval: Motion by Smith, seconded by Mastrella, to approve the minutes of the May 1, 2025 Board Meeting as written, motion carried.

Correspondence Sent:

05/07/2025 Email to Anastasi Trucking Inc. Purchase Order, Tax Exempt Certificates and W-9 Form for Parking Lot Patching, Sealing and Striping.

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05/07/2025 Email to NOCO Energy Solutions Purchase Order, Tax Exempt Certificates and W-9 Form for Upgrade Interior Lighting.

05/07/2025 Email sent to Tiveron Law PLLC advising Boards approval of their Retainer Arrangement and requesting revised dates on the proposed agreement.

05/19/2025 Purchased a Legal Notice for the June 5, 2025 Board of Fire Commissioners Regular Meeting with WebEx Video Conferencing for Fire Commissioner Kwiatkowski from the Amherst Bee.

05/22/2025 Sent Year 2025 Membership Census to ESI Group EAP Employee Assistance Program.

05/22/2025 Sent Year 2025 Membership Census to Thomas O. Brady for 07/01/2025 Group Life Insurance Renewal.

05/23/2025 Email sent to FEMA with documents to close out the Grant for the Apparatus Room Exhaust System.

05/27/2025 Sent Ninety-Nine Letters with Length of Service Award Program Annual Summary of Benefit to existing members.

06/03/2025 Email sent to Tiveron Law PLLC with signed General Retainer Agreement.

06/03/2025 Letter sent to Penflex, Inc. advising address change for Firefighter Michael J. Boehm.

06/03/2025 Letter sent to Firefighter Barry E. Stark with LOSAP Beneficiary Designation Form.

Correspondence Received:

05/09/2025 Received Certificate of Liability Insurance and Workers' Compensation Insurance from Arthur J. Gallagher Risk Management Services, LLC for grove Roofing Services, Inc.

05/09/2025 Received Non-Trade Confirmation Notice from RBC Wealth Management for a LOSAP transaction 04/22/2025.

05/09/2025 Received final reminder from Fire Districts of New York Mutual Insurance Company regarding new partnership with Rising Medical Solutions, Inc. for medical bill review and Cadence Rx for pharmacy benefit management.

05/09/2025 Received W-9 Taxpayer Identification Number and Certification from Anastasi Trucking, Inc.

05/23/2025 Received a Request for use of the Training Room and Kitchen from John W. Whitehead Jr. for a Birthday Party June 1, 2025 from 11 a.m. to 5:00 p.m.

05/25/2025 Received Non-Trade Confirmation Notice from RBC Wealth Management for a LOSAP transaction dated May 20, 2025.

05/27/2025 Received the Year 2024 Annual Report for the Length of Service Award Program from Penflex, Inc. with copies for each Board Member.

05/30/2025 Received Email from Penflex, Inc. with confirmation that 11 Firefighters will be receiving retroactive payments to January 1, 2025 of \$20.00 per month and in addition a one-time lump sum of \$150.00 to these individuals for January 1, 2025 to May 1, 2025 to reflect the \$10.00

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per month increase and will receive the updated \$30.00 per month as earned beginning June 1, 2025.

05/31/2025 Notice received from Firematic Supply Company, Inc. that the Pierce Road Rally 2025 will be held at 3 locations in New York State the nearest will be June 19, 2025 from 3 p.m. to 7 p.m. at Henrietta FD, Station #6, 60 Erie Station Road Extension, West Henrietta, NY 14586.

06/04/2025 Letter from the Town of Amherst Planning Department requesting various Town of Amherst Departments to review materials and provide comments no later than June 13, 2025.

06/04/2025 Non-Trade Confirmation Notice received from RBC Wealth Management for a LOSAP transaction dated 05/23/2025.

06/04/2025 Received Certificate of Liability Insurance from Moses Insurance Group for Kepco Alarm Inc.

Motion by Multerer, seconded by Smith, to receive and file the correspondence, carried unanimously.

Chief's Report:

Chief Whitehead Jr. advised the Board that he will be out of town from June 13-15, 2025. First Assistant Chief Fetes will be Acting Chief, Seconded Assistant Chief Sikirica will be Acting First Assistant Chief and Captain Andrew Hazzan will be Acting Second Assistant Chief.

The Chief advised the Board that he received resignation letters from Galen Argyle and Aaron Van Schoonhoven.

Chief Whitehead Jr. requested the Boards approval for fire district physical examinations for prospective firefighters David Kozlowski, 11 Toledo Place, Buffalo, NY 14216, Clarice Hart, 150 Fancher Avenue, Buffalo, NY 14223, Derek Woodford, 19 Harcroft Court, Eggertsville, NY 14226 and Stefan Mendez, 70 Hilton Boulevard, Eggertsville, NY 14226 pending their successful Investigation.

The Chief requested Interior Deep Cleaning and Protection for Rescue #7 from Loupe Detailing Service at a cost of \$255.00.

Chief Whitehead Jr. requested a Husky 2-Tier 4-Wheeled Service Cart for the Equipment Officer from The Home Depot at a cost of \$119.00.

The Chief requested a DeWalt Flexvolt 20v/60v MAX Lithium Ion 9.0Ah Batteries, Package of 4 from The Home Depot at a cost of \$678.00.

Chief Whitehead Jr. requested Saw Blades and various other hardware items from The Home Depot at a cost of \$713.64.

The Chief requested the purchase or replacement 5 Gallon and 1.25 Gallon containers from Tuff Jug at a cost of \$229.92.

Chief Whitehead Jr. requested the purchase of Ten PGI Barriaire Particulate Hoods from Witmer Public Safety group at a cost of \$1,215.00.

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The Chief requested the purchase of Disposable Suction Cups for the LUCAS Device from Stryker at a cost of \$220.48.

Chief Whitehead Jr. submitted the Invoice from Tony Martin Awards, Inc. for the Past Chief Award at a cost of \$125.00.

The Chief requested the purchase of two Firefighter Scrambles, Large, Silver, from Witmer Public Safety Group at a cost of \$52.00.

Chief Whitehead requested the purchase of Eight Helmet Fronts from Witmer Public Safety Group at a cost of \$354.00.

The Chief requested the purchase of Fourteen Identifier Facepiece Nameplates for Scott SCBA's from IdentiFire.com at a cost of \$279.86.

Chief Whitehead Jr. asked the Board if the fire district is required to have an eye wash station. At this point the Board is not aware of this requirement and would look into the necessary requirements.

Braun received an email from Command Fire Apparatus Testing asking if Saturday, August 23, 2025 is acceptable for the Aerial Platform and Ground Ladder Testing. Chief Whitehead Jr. indicated that this date will work. Braun will confirm the date with Command Fire Apparatus Testing.

The Chief advised the Board that Waterway will be coming in August 27, 2025 for the annual hose testing.

President's Report: No report.

Report of Committees:

Alarm and Hydrant Committee: No report.

Apparatus Committee:

With regard to the bid received for the Medium Duty Rescue Vehicle Chairman Multerer suggested the bid package not be sent to Attorney Mattrey who's time with the fire district is coming to an end and submit the bid package to Tiveron Law Firm.

Chief Whitehead Jr. stated his Apparatus Committee will be taking a trip on Sunday to Town Line Fire Company and Hy-View Fire Company to look at recent deliveries and then get working on specifications for the replacement of Engine #2. In the near future the Chief and his Committee will be looking into replacement of Rescue #7.

Convention Committee:

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Mastrella will be leaving next Friday for the NFPA Conference. Galvin and Smith will be attending Fire Fusion. Smith will be attending IAFC Conference in August. Multerer and Smith will be attending AFDSNY in Saratoga, New York later this year.

Finance Committee:

Braun advised the Board members that M & T Bank is no longer accepting hard copy resolutions for fund transfers, so the resolutions will be taken to the bank for viewing and returned to fire district file.

Bank Resolution for Capital Reserve Equipment Fund.

Health Care Committee: No report.

House Committee:

Caretaker Christopher made the necessary repairs to the concrete ramp at the East Entrance to the building.

Smith is working with MJA regarding the cracks in the concrete pads in front of and in the rear of the apparatus room.

Smith stated Anastasi Trucking & Paving Co. will be starting the parking lot sealing and striping work next week Thursday and Friday.

Smith requested the Boards approval to purchase topsoil for the fire hall at a cost not to exceed \$1,000.00.

Information Technology Committee:

During the change over of various computer equipment to accommodate Windows 11 the Touch Screen Monitor in the Training Room was replaced with a Non-Touch Screen Model. Chief Whitehead Jr. and Chairman Multerer will check with Great Lakes IT Services to resolve this issue.

Inspection Committee: No report.

Insurance Committee: No report.

Jacket and Uniform Committee: No report.

Service Awards Committee: No report.

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Motion by Multerer, seconded by Mastrella, to receive and file the committee reports, carried unanimously.

Unfinished Business:

Motion by Mastrella, seconded by Smith, to end the relationship with Attorney William Mattrey effective June 30, 2025, motion carried.

The Board discussed the Temporary Office Assistant Position and decided at this time not to hire a Head Hunter but to advertise via Legal Notice for individuals interested in this position. Mastrella will make up a Matrix to help evaluate responses from individuals interested in this position.

Chairman Multerer set a Special Board Meeting to review resumes received for the Temporary Office Assistant on Tuesday, June 26, 2025 at 6:00 p.m. Since there is not enough time to publish a Legal Notice a Meeting Waiver Notice will be provided for the June 26, 2025 Board meeting.

Smith advised the Board that an offer was made for the house next door for \$200,000.00, the asking price is \$250,000.00.

Motion by Smith, seconded by Mastrella, to accept the proposal from Studio T3 Engineering, PLLC to provide Site design and Civil Engineering Services for the Town of Amherst Major Site Plan Update, motion carried.

Motion by Mastrella, seconded by Smith, to approve the payment of \$6,000.00 to Studio T3 Engineering, PLLC for their Professional Design Fee, motion carried.

New Business:

Motion by Multerer, seconded by Mastrella, to approve fire district physical examinations for prospective firefighters David Kozlowski, 11 Toledo Place, Buffalo, NY 14216, Clarice Hart, 150 Fancher Avenue, Buffalo, NY 14223, Derek Woodford, 19 Harcroft Court, Eggertsville, NY 14226 and Stefan Mendez, 70 Hilton Boulevard, Eggertsville, NY 14226 pending their successful investigation, motion carried.

Motion by Smith, seconded by Mastrella, to approve the request from Chief Whitehead Jr. to have Rescue #7 Interior Deep Cleaning and Protection provided by Loupe Detailing Service at a cost of \$255.00, motion carried.

Motion by Mastrella, seconded by Smith, to approve the purchase of requisitions presented by Chief Whitehead Jr. at a total cost of \$4,241.90, motion carried.

Motion by Smith, seconded by Mastrella, to approve the purchase of top soil for the fire hall at a cost not to exceed \$1,000.00, motion carried.

Treasurers Report:

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Motion by Smith, seconded by Multerer, to pay the bills in the amount of \$192,093.79 as detailed on the attached breakdown, carried unanimously.

Motion by Multerer, seconded by Smith, to approve payment of \$110.00 to AMR American Medical Response for CPR Training, motion carried.

Motion by Mastrella, seconded by Multerer, to approve payment of \$362.90 to Kohler Awning for installing the Awning and Side Curtains, motion carried.

Motion by Smith, seconded by Multerer, to approve payment of \$729.53 to the Town of Amherst for Central Alarm Telephone Charges for 2024, motion carried.

Motion by Multerer, seconded by Mastrella, to authorize the Treasurer to transfer \$26,489.51 from the M & T Bank Capital Reserve Equipment Fund Savings Account to the M & T Bank Budget Checking Account, to reimburse the Budget Checking Account for the Stryker Corporation Lucas CPR Device and Accessories, motion carried.

On June 6, 2025 an M & T Bank Capital Reserve Equipment Fund Certificate of Deposit in the amount of \$200,000.00 for 60 Days at 3.70% Interest comes due. Motion by Mastrella, seconded by Multerer, to reinvest the Principal and Interest in a new M & T Bank Capital Reserve Equipment Fund Certificate of Deposit at the best interest rate and time period available, motion carried.

On June 6, 2025 an M & T Bank Budget Fund Certificate of Deposit in the amount of \$650,000.00 for 60 Days at 3.70% interest comes due. Motion by Mastrella, seconded by Multerer, to transfer \$250,000.00 to the M & T Bank Budget Fund Checking Account and to reinvest the remaining Principal and Interest in a new M & T Bank Budget Fund Certificate at the best interest rate and time period available, motion carried.

On June 30, 2025 a Key Bank Capital Reserve Land & Building Fund Certificate of Deposit in the amount of \$200,000.00 for 91 Days at 2.90% Interest comes due. Motion by Multerer, seconded by Mastrella, to reinvest the Principal and Interest in a new Key Bank Capital Reserve Land and Building Fund Certificate of Deposit at the best interest rate and time period available, motion carried.

On June 30, 2025 a Key Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$750,000.00 for 91 Days at 2.90% Interest comes due. Motion by Smith, seconded by Multerer, to reinvest the Principal and Interest in a new Key Bank Capital Reserve Truck Fund Certificate of Deposit at the best interest rate and time period available, motion carried.

On July 2, 2025 an M & T Bank Capital Reserve Truck Fund Certificate of Deposit in the amount of \$774,330.14 for 6 Months at 3.18% Interest comes due. Motion by Multerer, seconded by Mastrella, to reinvest the Principal and Interest in a new M & T Bank Capital Reserve Truck Fund Certificate of Deposit at the best interest and time period available, motion carried.

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Motion by Smith, seconded by Mastrella, to adjourn the meeting, carried unanimously. The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Raymond F. Braun,
Secretary/Treasurer