

Eggertsville Fire District

1880 Eggert Road
Eggertsville, New York 14226-2233

COMMISSIONERS:

BRIAN K. MULTERER – Chairperson
PATRICK M. GALVIN – Vice Chairperson
JOHN M. KWIATKOWSKI
CHRISTINA M. MASTRELLA
TYRONE P. SMITH

APPOINTED OFFICERS:

RAYMOND F. BRAUN
Secretary/Treasurer
NICOLE L. WOODFORD
Asst. Secretary/Deputy Treasurer
BRANDON PETERS
Office Assistant

April 9, 2026

The regular meeting was called to order at 1900 by Chairman Multerer.

Attendance: Brian Multerer, John Kwiatkowski, Tyrone Smith, Patrick Galvin and Christina Mastrella. Also in attendance: Nicole Woodford, Brandon Peters, Chief Whitehead Jr., Asst. Chief Flynn, Second Asst. Chief Sikirica and President Yap.

Absent:

Excused: Raymond Braun

Minutes Approval: 3/5/26 Monthly Meeting minutes

Motion by Mastrella, seconded by Kwiatkowski, to approve March monthly minutes, carried unanimously.

Correspondence Sent:

03/7/26 Sent Payment to Verizon wireless
03/7/26 Sent Payment to Verizon
03/7/26 Sent Payment to National Fuel
03/7/26 Sent Payment to McNeil & Company
03/7/26 Sent Payment to Ehrlich
03/7/26 Sent Payment to United Uniform
03/7/26 Sent Payment to SAIA
03/7/26 Sent Payment to Occustar
03/7/26 Sent Payment to Larkin Services Inc.
03/7/26 Sent Payment to Kimil Backflow Tester WNY Invoice
03/7/26 Sent Payment to Great Lakes
03/7/26 Sent Payment to Concrete Concepts
03/7/26 Sent Payment to Aladdin

Correspondence Received:

03/05/26 Recall notices received for all three Chief Vehicles from Chevrolet
03/05/25 Amherst Highway Department invoice
03/05.26 Larkin Services Invoice received
03/07/26 Email received from David Mastrella requesting Financial documents
03/09/26 Modern Invoice
03/09/26 KeyBank Capital Reserve Trucking Fund Statement
03/09/26 KeyBank Statement
03/09/26 RBC Length of service Statement
03/10/26 Erie County Water Authority Invoice

03/10/26 KeyBank Capital Land & Building Statement
03/10/26 Pitney Bowes Invoice
03/10/26 National Grid Invoice
03/13/26 M&T Capital Reserve- Equipment Truck Fund
03/13/26 M&T Capital Reserve- Repair Budget
03/13/26 M&T Statement (x2)
03/16/26 Verizon Invoice
03/16/26 ADP Invoice- Credit for State unemployment insurance
03/16/26 Erie County Water Authority- Invoice
03/16/26 Fletcher-Air Systems- Invoice
03/16/26 Erie County Fire District Officers Association- Roster
03/20/26 AMR Invoice – First aid / CPR
03/20/26 ECFDOA- Newsletter
03/26/26 NFPA Renewal notices
03/29/26 Pitney Bowes Invoice
03/29/26 M&T Visa Reminder notice
03/29/26 Suburban Oxygen Supply Inc Invoice
03/29/26 Verizon TV Invoice
03/29/26 McNeil & Co Invoice
03/29/26 RBC Length of Service Award Statement
03/30/26 W. Bulleigh request letter
03/30/26 National Fuel Invoice
03/30/26 Stericycle inc. Reminder invoice
03/30/26 Email from Troy & Banks- They are beginning the work on evaluating the accounts
04/03/26 Great Lake IT Services Invoice
04/06/26 McNeil & Co Notice of claim received
04/07/26 M&T Visa Credit Card invoices- \$45 refund/card received
04/07/26 M&T Monthly Statement

Motion by John Kwiatkowski, seconded by Brian Multerer, to receive and file the correspondence, carried unanimously.

Chief's Report:

Chief Whitehead presented a Certificate of Liability for acquired structure training at the Blvd Mall. Motion by Galvin, Seconded by Kwiatkowski Caried Unanimously
Chief Whitehead Jr. Presented a Certificate of Liability for offsite Auto Extrication Training
Motion by Galvin, Seconded by Kwiatkowski Caried Unanimously
Chief Whitehead presented a lengthy report on the interest of purchasing an Electric Stair Chair at a cost of \$10,399.00. The Chief advised there is grant money available, unsure if the full amount would be covered. Several concerns were presented by members of the Board. The Board voted unanimously to table this project for further information.
Chief Whitehead presented a request to purchase Elevator Tools at a cost of \$1579.00
Motion by Kwiatkowski, Seconded Mastrella, by Caried Unanimously
Chief Whitehead presented a purchase request for FDC Equipment at a cost of \$202.52
Motion by Galvin, Seconded by Smith, Caried Unanimously
Chief Whitehead presented a purchase request for FDC equipment at a cost of \$1,753.06
Motion by Smith, Seconded by Galvin Caried Unanimously
Item 7 on the agenda withdrawn
Chief Whitehead presented a purchase request for File Folder at a cost of \$20.99
Motion by Mastrella, Seconded by Galvin Caried Unanimously

Chief Whitehead presented a purchase request for Flat Hose Caps at a cost of \$625.00
Motion by Mastrella, Seconded by Multerer, Caried Unanimously
Chief Whitehead presented a purchase request for Harrington Storz Fire Equipment at a cost of \$2,188.50
Motion by Multerer, Seconded by Galvin, Caried Unanimously
Chief Whitehead presented a purchase request for Hydra Ram Test at a cost of \$595.00. After a brief discussion this purchase was not approved by the Board
Chief Whitehead presented a purchase request for Key Hose LDH for Engine 3 at a cost of \$14,845.54. A brief description of the project was presented by Chief Whitehead. The Board directed the Chief to consider long term planning for these types of future purchases.
Motion by Multerer, Seconded by Galvin, Caried Unanimously
Item 13 on the agenda was withdrawn
Chief Whitehead presented a purchase request for EMS Supplies at a cost of \$552.12
Motion by Galvin, Seconded by Multerer, Caried Unanimously
Chief Whitehead presented a purchase request for turnout gear for FF Woodford at a cost of \$706.00. The Board advised Deputy Treasurer Woodford in the future this purchase falls within her operational discretion to approve immediately.
Chief Whitehead presented a purchase request for a Lock Out Tag Out kit at a cost of \$619.90
Motion by Mastrella, Seconded by Galvin, Caried Unanimously
Chief Whitehead presented a purchase request for Radio Re-Programming at a cost of \$504.00
Motion by Mastrella, Seconded by Galvin, Caried Unanimously
Chief Whitehead presented a purchase request for Ram XD at a cost of \$4,125.63
This item was tabled for further discussion
Chief Whitehead presented a purchase request for Rolling Tables / Workbench for Apparatus Bay at a cost of \$898.00. The Board discussed the necessity and suggest Deputy Treasurer Woodford research a more cost-effective option. This was tabled until the next meeting after it was approved.
Chief Whitehead presented a purchase request for Toolbox Foam Underlayment at a cost of \$120.00
Motion by Multerer, Seconded by Mastrella, Caried Unanimously
Chief Whitehead presented a purchase request for Truck 6 Lighting Package. The Board discussed all options and favored replacing the lighting systems on the platform. 1st 2 photos on the proposal 2 on the sides 2 on the front had been approved. Up to \$5000. Motion by Multerer seconded by Galvin approved up to \$5000 carried unanimously.
Chief Whitehead presented a purchase request for Locker Plates at a cost of \$350.00
Motion by Smith, Seconded by Mastrella, Caried Unanimously
Chief Whitehead presented a purchase request for helmet shields for Assistant Chief Flynn and Past Chief Peters at a cost of \$211.00
Motion by Smith, Seconded by Mastrella, Caried Unanimously

President's Report:

President Yap: No Report

Commissioner Kwiatkowski asked the President if the Eggertsville Hose Company policy that outlines guidelines for guests. President Yap verified a policy does exist and within their ability to enforce.

Report of Committees:

Alarm and Hydrant Committee:

3/19/26 30-day Referendum published

Apparatus Committee:

3/18/26-Information sent to Cohen

3/26/26- 30-day Referendum published for \$1,800,000.

Chief Whitehead advised he will be presenting specification for Rescue 7 replacement. The Board unanimously agreed to hold this project in place until other priority projects have progressed further.

Convention Committee: Reimbursement amount for D. Mastrella and C. Mastrella for the NFPA conference.

David Mastrella - \$2,408.90 (\$1,515.50 Conference, \$893.40 flight)

Christina Mastrella- \$893 (flight) Conference was paid on M&T Visa.

Finance Committee:

3/8/26 – M&T was contacted regarding the Credit Card fees and potential rewards for usage.

3/9/26- M&T responded and will provide a refund for all of the fees for the credit cards, in addition they are rolling out a rewards program and we will get details shortly.

3/23/26- CD's rolled over at 3.12%

03/30/26 Signed up for the Rewards on the credit card

Health Care Committee:

No report

House Committee:

Chairman Multerer discussed the ongoing projects in the Firematic Officers Room and the Communications Room. Chairman Multerer requested approval for \$3,000 for both projects which includes flooring, painting, furniture and IT upgrades.

Motion by Multerer, Seconded by Mastrella carried Unanimously

Landscaping quotes reviewed. Board decided to move forward with Woodring and Sons.

Motion by Mastrella seconded by Multerer.

Information Technology Committee:

Adobe Acrobat - \$16.99/month or \$203.88/annually per license

Webex- \$150/year – This would give us the ability to have a phone number to call into. We are still trying to research on Teams if you can add a phone number Jamie wasn't sure with our plan if we could do that. This is still \$600 less that what we had been paying previously.

Great Lakes inquired if we would like Cyber Security protection on our computers. It is \$11/computer per month. We have 20+ computers approximate total annually \$2,640.

The Board requested confirmation of Cyber Security coverage provided by Insurance

Inspection Committee:

Commissioner Galvin reports Inspection is scheduled for May 9th 2026

Insurance Committee:

No Report

Jacket and Uniform Committee:

Chairman Multerer proved an update that included multiple options and vendor solutions. Samples will be provided at a later date.

Service Awards Committee:

LOSAP – Questions from members about the total missing 2025 disbursement in the monthly. I spoke with Pennflex they advised back pay would be received in the next check and the correct amount would be included going forward. Delay was not due to the district but how items are processed at Pennflex.

Unfinished Business:

Quickbooks- Nicole Woodford provided update on transition to new QuickBooks program

Kids/Guests in the firehouse – Draft Policy were distributed by Brandon Peters. Board of Commissioners agreed if the Eggertsville Hose Company has a policy in place, they should enforce their policy and they will continue to monitor compliance.

Bar Refurbishment- Tentatively set for May. Club room will be closed for possibly 3 weeks.
Cohen Updates- Potentially Executive session

New Business:

Policy book – All policies have been scanned and stored on the server. Unanimous approval to begin updates to policies

Landscape quote from – Restorffs
District Website- Has been updated
Trane- Service Agreement
NOCO- Additional 2x2 fixtures

Moved to executive session at 20:41

Executive Session:

Motion by Mastrella, seconded by Galvin to move to an executive session

During executive session, the Board discussed the health situation of a current fire district employee.

Motion by Mastrella, Seconded by Galvin to adjourn the executive session

Treasurers Report: Paid bills from report provided in the amount of \$120,812.57 approved. Motion made by Mastrella, seconded by Kwiatkowski unanimously carried.

Next meeting:

May 7th, 19:00- Fire District Meeting

June 4th, 19:00- Fire District Meeting

Motion by Mastrella, seconded by Galvin, to adjourn the meeting, carried unanimously. The meeting adjourned at 21:30.

Respectfully submitted,

Raymond F. Braun,
Secretary/Treasurer

Nicole L. Woodford,
Assistant Secretary/Deputy Treasurer

Brandon Peters,
Office Assistant